**Fall Mountain Educational Endowment Association**

**Meeting Minutes for 8/27/19**

Attendees: Ron Makinen, Tammy Vittum, Diana Bushway, Lisa Holmes, Sally Greene, Ken Hart, Pat Royce and Emily St. Pierre

Ron Makinen called the meeting to order at 6:55 on August 27, 2019, after a delicious potluck provided by all board directors. Ron & Tammy were thanked for hosting. Ron thanked everyone for coming and bringing food.

Ron announced a new user name and password to be used for FMEEA.

Minutes from 6/19/19 were reviewed and approved as written. Diana/Lisa.

TREASURERS REPORT:

Ron distributed a budget report for review. Highlights were: Revenue budget $33,000, actual $49,000; Expenses budget $32,000, actual $29,000.

Total on hand on July 1, 2019-$337, 877.98.

Ron questioned where MacDonald Trust money fits into picture. Pat thinks Kathie Beam always put that money into membership, since the annual letter prompts payment. Pat believes she sent thank you upon receipt.

With no revisions recommended from Board, the proposed Budget for 2019-2020 was approved as presented. Board thanked Ron for doing a fine job on project.

GAMES OF CHANCE: Our dates are September 29-October 8. Pat will cover Sunday Sept 29 and Oct 5 & 6. Ron will cover all weekdays, unless Martha is able to sign in first and let him know that she’s done so.

CORRESPONDENCE: Florentine Films has selected FMEEA as one of the three recipients of a special online auction from August 14 – October 1. Items to be auctioned are donated by 15 world-wide photographers and are all with theme of country music. NHPBS is also 1 of the 3. We hope to gain some extra revenue from this unexpected source. Board is grateful to former Board Director, Jim Baucom, whom we feel we should thank for this opportunity. Emily will post the information on our website.

MEMBERSHIP DRIVE:

Ron & Emily will work on revised letter with goal of next week for getting the mailing out. Emily will do a separate card enclosure, mentioning online auction and Autumn Social.

Doolittle’s in Claremont will be used for printing with same stationary (no change.) *note: Because of short time to get mailing out, officers opted for All Service one more time.*

Pat will email updated Master List to Ron, who will produce labels. We will ask Nancy Parsons to help on the stuffing of envelopes.

AUTUMN SOCIAL:

Time set for 5pm Silent Auctions; 6pm dinner; 7pm Live Auction.

Silent auctions will overlap by 15-20 minutes.

For caterer, Diana reported having spoken with Jayca of the Abbey Group. They do NOT cater outside groups.

Sally contacted Vermont Country Deli, who only cater buffets.

Emily has yet to hear back from Word of Mouth.

Pat is also waiting for a quote from the Sumner House.

**Deadline for caterer quotes is September 6**.

Price will be $30 per person.

Emily will do programs.

Diana will contact Val Forrest to line up student servers.

Diana will contact Jayca for use of school’s linen. Diana and Pat will look over linen at Tammy’s school to make sure all is clean and ready for use.

Ron has created a spreadsheet that we should all use when obtaining auction items.

**Auction items is the big priority now.**

Invitations will go out by October 1.

GRANT GUIDELINES: Add to next agenda.

BY-LAWS: To be ready for Annual Meeting in March 2020.

OTHER BUSINESS: No time to discuss.

NEXT MEETING DATE: TUESDAY, September 17, 2019 at Alstead School library 6:00PM.

ADJOURNMENT: 9:05pm Lisa/Tammy

Respectfully Submitted

Patricia J. Royce

Secretary